

PINE KNOB MANOR HOMES III

ARCHITECTUAL CONTROL COMMITTEE

COMMITTEE MEMBERS

Chairman: Gerry Pokriefka

Members-at-Large: Michael Zerbini

Committee members: Chairman is elected by the Board of Directors. Member-at-Large will be recommended & selected by the Chairman. The Members-at-Large do not have to be serving on the Board. The Board will approve the selections.

PROCESS

- Homeowner submits Architectural Alteration Form to Association Manager
- Association Manager forwards request to committee members for consideration

IN A TIMELY MANNER

- Committee Members will consider the request by visiting the site (if necessary), or discussing the details with the homeowner, and consider the impact of the request on neighbors.
- The Chairman will assure that all committee members approve of the request.
- The Chairman will inform the Association Manager of the approval.
- The Association Manager will communicate the approval to the homeowner.

If the Chairman cannot approve the request, a written response shall be provided to the homeowner.

If possible, alternatives will be given to the homeowner so approval can be attained.