



## Request for Architectural Modification

Community Association Name

Owner Name

Unit Address

Building and Unit Number

Owner Home Phone

Owner Work Phone

Owner E-Mail Address

Nature of Modification. Please describe in detail. Attach additional information or sketches as required.

Modification will affect the following: (Check all that apply)

\_\_\_\_\_ Exterior Appearance

\_\_\_\_\_ Structural Parts of the Unit

\_\_\_\_\_ Limited Common Elements

\_\_\_\_\_ General Common Elements

\_\_\_\_\_ Landscaping

\_\_\_\_\_ Other Specify: \_\_\_\_\_

If approved, modification will begin \_\_\_\_\_ and be completed \_\_\_\_\_.

Contractor's Name

Contractor's Phone

- All appropriate permits and City/Township inspections must be obtained and paid for by the Owner.
- No Modification will commence prior to written approval from the Board of Directors.
- An inspection shall be conducted of the completed modification to ensure compliance with all appropriate Association restrictions and conditions.
- All costs for the modification, as well as future maintenance, repair and/or replacement shall be the sole responsibility of the current and future Owners of the unit.

\_\_\_\_\_

Date

\_\_\_\_\_

Signature of Owner

\_\_\_\_\_

Status and Date of Association Decision

***Please forward completed form to:***

The Highlander Group, Inc.  
2878 Orchard Lake Road, First Floor  
Keego Harbor, Michigan 48320  
Phone: 248.681.7883  
Fax: 248.682.2161  
Email: info@highlandergroup.net