

## **Gramont Manor Window Replacement Process**

*The Gramont Manor building is located in a historic district in the city of Detroit. City approval and the appropriate permit must be obtained before replacing windows.*

### **Step One**

- 1) Apply for “certificate of appropriateness” from Historic District Commission (HDC).
  - a. HDC application: <http://bit.ly/2PjVT2e>
  - b. Have 2 quotes in hand to apply
  - c. Vinyl windows are not allowed in any historic district in Detroit
  - d. Aluminum clad wood windows are allowed and preferred
  - e. Preferred contractor: American Door Systems, Rochester Hills MI (248) 299-8700

### **Step Two**

- 2) Apply for a permit from the Building Safety Engineering & Environment Department (BSEED) at Detroit City Hall.
  - a) Apply in person with the “certificate of appropriateness”
  - b) A permit must be obtained. Permit cost: <http://bit.ly/2SSYIJU>
  - c) BSEED: <http://bit.ly/3a2mOHI>

Detroit City Hall  
2 Woodward Ave #200  
Detroit, MI 48226  
(313) 224-3400

Thank you Joe Paladino!