

Dear Carola Community Resident,

As you know, we have limited parking in our lot, and recent violations of the association's parking policy has led to the unfortunate towing of two vehicles parked in our lot without the required blue and green parking tags.

We provided several explicit email notifications about the parking requirements associated with the new parking tags that were assigned last September. Despite numerous E-mails, discussions, and reminders about the enforcement of the parking policy, there remain a few cars which still display the older parking tag or no visible tag at all.

Our rules allow any resident to contact our towing company to have an illegally parked car removed. The name and number of the company, Goch, is on the parking lot gate, and retrieving a car will cost its owner \$400.

While we encourage residents to locate the owner of illegally parked vehicles prior to towing if they can determine who it is, board members will have illegally parked cars towed without notice when there are no spots for residents with a valid blue tag.

There are no guest parking spots. The four unmarked spots are reserved for residents with a registered second vehicle and valid green tag. Only co-owners and tenants who reside in the Carola or Lamar buildings may have a parking tag and park in the lot.

Here is a recap of the current parking policies sent out beginning last August:

The parking procedure remains the same. The use of the new tags will allow easier identification of vehicles. Board members maintain a current listing of all vehicles that are eligible to park in the lot, and any vehicle parked without a valid parking tag can be towed. If you have tinted front windows, you will need to ensure that your parking tag is visible. While Board members can look up your vehicle information, another resident will not have that information and if your parking tag is not visible to everyone, you run the risk of being towed.

The parking rules are simple and will be strictly followed: Each unit may not have more than two vehicles, whether in a garage or in the parking lot.

1. If one vehicle is registered, the owner will be assigned one blue parking tag, unless the unit has a garage. Then no parking tag will be issued.
2. If you have a garage and a secondary vehicle then you will receive only one green parking tag, for a non-reserved parking spot.
3. If you do not have a garage, you will receive one blue pass for a reserved spot, and if you have a secondary vehicle then you may receive one green tag for a non-reserved parking spot.
4. Only residents will have tags, and landlords are not eligible for a parking tag unless they are residents.
5. Your parking tag must be visible from your rearview mirror or dashboard. If you have tinted front windows, be sure your parking tag is visible.
6. Each time you change your vehicle, you must update Highlander Management. Your parking tag must have current vehicle information on file at all times. If you have a temporary vehicle, you will need to contact Highlander of this change.

To further help keep the parking lot free of violators, below is the unit number, license plate information and the parking tag that currently is valid for every unit. If you have changed your vehicle and not informed The Highlander Group, please refer to item #6 above.

If you need to update your vehicle information, please contact Board President, Seth Persky ASAP to ensure your vehicle is in compliance with these established parking rules.

Thank you on behalf of the Board of Directors for the Carola Condominium Association.